

Ecumenical Ministries of Oregon is recruiting for an Outreach Intern to support the Congregations Caring for Watersheds and Wildlife (C2W2) program, in partnership with the Southwest Watershed Resource Center (WRC). C2W2 is funded by West Multnomah Soil & Water Conservation District to support local communities of faith undertaking watershed restoration projects. A successful intern will work both independently and as a part of a collaborative team with organizational partners and diverse communities of faith.

Essential Functions

- Assist with production of handbook and workshop materials for watershed restoration. Provide logistical support for events, help field phone/email inquiries.
- Maintain positive atmosphere of mutual learning with congregation leaders, community partners, activity participants, and volunteer mentors.
- Follow up with participants and leaders to plan project steps and resources needed.
- Implement project pre- and post-assessments.
- Create outreach, recruitment and publicity materials, which may include flyers, postcards, web content, e-newsletters, spreadsheets and/or databases.
- Work conditions will include an office with frequent visitors and background noise, events and site visits at local churches, lifting, and/or sitting at a computer.
- May be asked to assist with other related duties.

Expected Educational Outcome Areas:

- *Community outreach & development:* partnerships, volunteer coordination and mentoring, building stakeholder commitment and consensus, educational program assessment.
- *Watershed restoration:* site assessment, functional & opportunity analysis, project design, phasing and overall management, long term maintenance and sustainability.
- *Other:* handbook & media production, GIS, grant writing and reporting.

Qualifications

- Current student working toward a Bachelor's or Master's degree. Coursework or experience in natural sciences, community development, planning or education.
- Basic knowledge of watershed restoration including native and invasive plants, wildlife habitat and stormwater management helpful.
- Comfort/rapport with diverse communities of faith; excellent communication skills.
- Skills in Microsoft Office, InDesign, PhotoShop, web content management preferred.

Internship Details

200 hour internship, to be completed by July 2012 (average 8-9 hrs/week for 24 weeks). Schedule is flexible but needs to be defined at the start of the internship. A \$1,000 education scholarship will be awarded at completion. Intern will also receive free registration to events and trainings; staff will support internship credit opportunities. Project-related expenses will be reimbursed. No other benefits conferred.

To apply: send cover letter and resume to watershed@swni.org.