



## JOB POSTING: Stormwater Programs Specialist

Deadline for applications: Oct 14

Position open until filled

Preferred start date: End of October 2017

The **Southwest Watershed Resource Center** (WRC) inspires awareness and action on behalf of watershed health in SW Portland. The WRC is a program of Southwest Neighborhoods, Inc., in partnership with City of Portland Bureau of Environmental Services (BES), West Multnomah Soil & Water Conservation District (WMSWCD) and other community groups.

### **Summary**

Southwest Portland has some of the most unique stormwater challenges in our area due to its topography and soils. To help property owners and residents address these challenges, the WRC and its partners have developed the Stormwater Stars (SWS) workshop series. SWS workshops teach and empower SW Portland community members and neighbors with the knowledge, skills, and confidence to implement stormwater management practices. The Stormwater Programs Specialist will serve as a resource to the SW Portland community by co-coordinating, teaching, and facilitating SWS workshops in Fall 2017 and Spring 2018, conducting site visits across SW, and building community among workshop participants.

### **Essential Functions**

- Visit, assess, and evaluate stormwater-challenged sites in SW Portland, including homes, businesses, religious centers, schools, and others.
- Prescribe and design solutions for diverse stormwater challenges, not including geotechnical or engineered solutions.
- Teach and lead SWS workshops. This includes providing logistics, registration, promotion and event support.
- Create stormwater-related content for workshops and WRC communications.
- Assist with project assessment, monitoring, documentation and recordkeeping.
- Use existing tools and templates to calculate the benefit of implemented projects and provide participants with a maintenance plan.
- Perform outreach, promotions, and other marketing-related roles in advance of SWS workshops to generate SWS sign-ups and interest.
- Engage past SWS participants through community building efforts: project support, discussion, social media, and informal events.

### **Other Duties, Responsibilities and Position Information**

- Participation in staff meetings to coordinate and prioritize work.
- Availability on scheduled workshop dates (4-5 per year on weekends and evenings).
- Ability to maintain positive, cooperative relationships with staff and public; conduct work responsibilities in a professional manner.
- Commitment to promoting, considering, and incorporating equity and social justice values and practices into all work activities.

- Work conditions include a shared office space with drop-in visitors and background noise, deskwork, public speaking, outdoor labor in varying weather conditions and/or steep terrain, including lifting, digging, and planting.
- Other duties as assigned.

### **Qualifications**

- Hands-on experience in stormwater site assessment, and design, prescription, and installation of stormwater management practices.
- Comfort and ease in a teaching setting, ability to communicate with the public via email, phone, and in person with kindness and patience.
- Demonstrated commitment to and experience with furthering equity and inclusion.
- Good public rapport and excellent oral/written interpersonal communication skills.
- Knowledge of native/invasive plants, and watershed management best practices.
- Orientation toward knowledge sharing, learning, teaching, and inclusion is integral to this role. Experience sharing information in a way that engages, includes, and inspires action in all community members.
- Must agree to background check and be able to provide own transportation to workshops and site visits.
- Familiarity with Office, Adobe InDesign, ArcGIS, web content management, and social media desirable, but not required.
- Existing knowledge of SW Portland geography, communities, and area desirable.
- Proficiency in additional languages desirable.

**Classification:** Part-time Temporary position, approximately 20 hours per week through June 2018. Work hours are flexible, except for required workshop dates.

**Compensation:** \$20-25/hr DOE

**To apply:** Send cover letter and resume to [watershed@swni.org](mailto:watershed@swni.org) with “Stormwater Programs Specialist” in subject line. Deadline for applications is October 14th, but position will remain open until filled.