

Southwest Neighborhoods, Inc.
SWNI Community Engagement Allocation Program (CEAP)
Application for Community Based Organizations (2020-2021)

Completed applications must be submitted via email to SWNI by 5:00 pm, Friday, July 24, 2020. Email completed application form to: john@swni.org

Questions or need assistance? Contact SWNI staff members: John Tappero (john@swni.org), 503-410-3135 or Sara Freedman (sara@swni.org), 503-877-4574.

1. Name of your Community Based Organization (CBO):

2. Name & contact information of Project Coordinator(s):

Note: The Project Coordinator(s) will be responsible for the management and oversight of their CBO's compliance with CEAP fund guidelines. The Project Coordinator(s) will also be responsible for communications with SWNI staff.

3. SWNI's CEAP funds may be used to empower SW Portland residents to effectively participate in civic affairs and work to improve livability and character of their neighborhoods and the City. Which of the following does your proposed CEAP project address? (Check all that apply.)

- Support community and neighborhood impact on public decisions
- Increase the number and diversity of people who are involved and volunteer in their communities and neighborhoods
- Build and sustain neighborhood and community groups
- Provide tools and resources to improve neighborhood and community livability and safety
- Provide accurate information and responsive and effective services to community members and organizations
- Strengthen community capacity to create change by building community leadership, identity, skills, relationships and partnerships

4. Describe the project you are proposing and how you would use CEAP funds? (Please limit your response to 200 words. Attach a separate sheet.)

5. What is the requested allocation of CEAP Funds? (Maximum allocation is \$1,000)

\$ _____

6. Describe how you will budget your CEAP funds during the upcoming July 2020 to June 30, 2021 program year?

Brief Description of your CBO's Project(s)	Projected Budget \$\$ for Project(s)

Sample Budget:

Brief Description of your CBO's Project(s)	Projected Budget \$\$ for Project(s)
<p>EXAMPLE #1 Help our Neighborhood Emergency Team build their volunteer base by funding printed recruitment outreach materials like flyers, postcards, info sheets, etc. that can be distributed to community members. Costs will be associated with producing print materials.</p>	<p>\$150.00</p>
<p>EXAMPLE #2 Sponsor a community food drive in Fall 2020 to support Neighborhood House's emergency food pantry program. CBO volunteers will drop off donation bags to households, pick up donations after a period of time, and then bring the donations to the food pantry. All contacts will be conducted in a safe, socially distanced manner. Costs will include printing of flyers or postcards, purchase of donation bags, and purchase of PPE for project volunteers, including disposable gloves and masks, etc.</p>	<p>\$200.00</p>

7. Please provide a basic project timeline.

8. Would you be interested in an online workshop for Project Coordinators?